

LOS GATOS – SARATOGA UNION HIGH SCHOOL DISTRICT

CITIZENS' OVERSIGHT COMMITTEE

May 26, 2020

Zoom Link Posted

<p>Call to Order – 3:30 p.m.</p>	<p>Roll Call – Establishment of a Quorum:</p> <ul style="list-style-type: none">● Mr. Rick Tinsley● Ms. Jill Van Hoesen● Ms. Carol Musser● Ms. Denise Ramon Herrera● Ms. Rita Cao● Ms. Michele van Zuiden <p>District Staff Attending:</p> <ul style="list-style-type: none">● Mr. Tony Palma - Director, Capital Projects● Ms. Rosemarie Pottage - Assistant Superintendent/CBO● Ms. Jane Marashian - Superintendent's Office
<p>Approval of the Agenda</p>	<p>Motion 3/19-1: By Ms. Van Hoesen and seconded by Mr. Tinsley to approve the Agenda</p> <p>Motion Passed: 6-0</p>
<p>Project Status/Summary</p>	<p>Director of Capital Projects Mr. Palma presented an update regarding current projects and upcoming plans. Ms. Van Hoesen asked about priorities. Mr. Palma noted "Pending Projects" and Site Bond Committees (SBC) will make recommendations to the Board of Trustees - although the exact role of the SBC and this process is yet to be determined.</p> <p>Ms. Ramon Herrera commended Mr. Palma for a great Board meeting presentation last week and thanked him for his leadership.</p> <p>Ms. Musser asked if the bid on the LGHS parking lot project had been accepted. Mr. Palma noted that the selected contractor withdrew their bid so a new bid will be presented to the Board of Trustees on May 27th; noting that the bid amount is still less than the projected amount. Ms. Musser asked about the timeline. Mr. Palma noted we expect to be completed before August 15th.</p> <p>Ms. Musser asked about the project to convert Music to Drama. Mr. Palma noted we have a bid that is with DSA (Division of State Architect) for review and approval.</p>

	<p>Ms. Van Hoesen asked how COVID has impacted bidding and pricing due to new standards/requirements. Mr. Palma noted no real impact to costs but safety measures still have to be in place; noted that some contractors have been busy because the only work that could be done in the COVID era were school projects, as allowable public works projects; noted we have seen a delay in some manufacturing due to COVID, so some suppliers are pushing out delivery dates.</p> <p>Director Palma shared a video of the progress of the music to drama conversion at LGHS. This budget has increased slightly due to mold abatement and specialty items included in the project; noted he still thinks we'll be under \$1,650,000. Ms. van Zuiden asked if there was a passageway to the actual theater to facilitate access? Yes, per Mr. Palma</p>
Expenditure Update	<p>CBO Pottage presented an overview of expenditures to date; noted there is \$2.6M in interest that is unallocated; noted no decisions made yet as to how to spend it; could be used to cover cost overruns or completing projects that had not previously been funded.</p> <p>Mr. Tinsley asked how enrollment data has trended, since the initial % split of bond revenue was based on enrollment? CBO Pottage noted SHS enrollment is now trending down and would be difficult to take back money from the SHS allocation since the money has been allocated.</p> <p>CBO Pottage shared Analytics data which is the back of for expenditures reported in the budget overview.</p> <p>Ms. Musser asked if a school doesn't use its allocation, can it be spent at the other school? CBO Pottage noted that the SBC at that site will more than likely choose to spend their full allocation.</p>
Approval of the Minutes	<p>Motion 3/19-2: By Ms. Van Hoesen and seconded by Ms. Ramon Herrera to approve the Minutes, January 21, 2020</p> <p>Motion Passed: 8-0</p> <p>Motion 3/19-3: By Mr. Tinsley and seconded by Ms. Ramon Herrera to approve the Minutes, March 10, 2020</p> <p>Motion Passed: 8-0</p>
Public Comment	There was no public comment.
Adjournment	The meeting was adjourned at 4:17 p.m.

Respectfully submitted, Michele van Zuiden, CBOC Clerk: *Michele van Zuiden*
Michele van Zuiden (Dec 3, 2020 14:38 PST)

Approved and ordered into proceedings of the District
on November 17, 2020, Carol Musser, CBOC Chairperson: *Carol Musser*
Carol Musser (Dec 4, 2020 08:26 PST)

Agenda attachments and any distributed public records relating to an agenda item are available for
review at the District Office: 17421 Farley Road West, Los Gatos, CA.