

# SCHOOL SITE-SPECIFIC COVID-19 PREPAREDNESS PLAN SUMMARY

## SCHOOL INFORMATION

Today's date (mm/dd/yy): 3/16/2021

School name: Los Gatos High School

School reopening date (mm/dd/yy): 03/24/2021

Indicate school setting: Elementary (TK-6th

Middle (6th-8th grades)

High (9th-12th grades)

grade) School/Program address:  
20 High School Court

District Office/Main Administration address (if applicable):  
17421 Farley Road West

City: Los Gatos

City: Los Gatos

Zip code: 95030

Zip code: 95030

COVID-19 Designee Name: Jane Marashian

Name of person completing form: Jane Marashian

Direct phone for person completing form: 408-354-5980

Direct email for form completer: jmarashian@lgsuhd.org

## CAMPUS PHYSICAL SPACE

Students:

Staff:

1. Provide the current anticipated number of students/staff on campus daily:

1600

175

2. Which grades are/will be open? TK  K  1  2  3  4  5  6  7  8  9  10  11  12

3. How many individuals are expected to be on campus at any point in the coming month? 1850

4. Provide the planned minimum distance between student desks: 6 feet

## VOLUNTARY IMPLEMENTATION OF PRIORITY RECOMMENDATIONS

5. Describe site plans to minimize COVID-19 transmission in staff breakrooms:

Break rooms may be accessed one individual at a time. Gatherings in break rooms have been prohibited. Eating in break rooms is strongly discouraged. Staff have been asked to use single use items (utensils, towels, plates, etc.) whenever possible.

6. Describe any plans to assess potential outdoor learning spaces (e.g., outdoor seating and shade/protection from elements) and/or to move instruction outdoors:

This will be considered for appropriate activities/learning opportunities as curricularly applicable (PE, Music, work sessions), and will be dependent on weather and other environmental factors, including air quality. Outdoor seating will require physical distancing of 6 feet.

7. Describe any site plans to optimize indoor ventilation (e.g., opening operable windows, using high efficiency filters, etc.):

Ventilation systems have been adjusted to optimize fresh air delivery at 30CFM per occupant where available. HEPA filters will be added to rooms where greater airflow is needed. MERV 13 Filters have been installed in all campus buildings. Windows and outward facing doors will remain open during school hours.

8. Describe any plans to facilitate routine testing of teachers and staff (e.g., by healthcare providers or at County testing sites):

On-site testing will be offered to staff twice monthly in spring 2021 through Curative.

9. Describe any plans to resume in-person instruction in phases (e.g., elementary in month 1, middle school in month 2, etc.):

District students will resume in-person instruction in a modified hybrid on Wednesdays on March 24th and March 31st in Phase 3A. On Monday, April 12th, district students will resume in-person instruction in full hybrid on two days per week.

10. Provide link to complete school opening plan:

# School Preparedness Plan to Meet County Guidance for COVID-19

## Visitor Information

(POST ON WEBSITE AND AT ALL SCHOOL ENTRANCES)

### VISITORS/VOLUNTEERS

**The school allows only necessary visitors and volunteers on the campus and will limit the number of students and staff who come into contact with them.**

### FACE COVERINGS - We will support students and staff wearing masks by:

Requiring everyone entering campus to wear a face covering when indoors and outdoors when 10 feet away from another person, including non-employees, and where required by orders from the California Department of Public Health (CDPH) or local health department.

While staff are encouraged to bring approved face coverings from home for best fit and comfort the district has provided all teachers with clean, undamaged face coverings and requires them to be properly worn by employees over the nose and mouth. Face shields are also available and provided to staff as requested.

While students are encouraged to bring approved face coverings from home for best fit and comfort the district has disposable face coverings available for student use.

### PHYSICAL DISTANCING - We will support physical distancing by:

Reducing the number of persons in an area at one time, including visitors.

Creating visual cues such as signs and floor markings to indicate where employees and others should be located.

Setup up directional paths of travel to limit face to face interactions in hallways or work areas.

Where practicable, creating staggered arrival, departure, work, and break times.

Keeping Individuals as far apart as possible when there are situations where six feet of physical distancing cannot be achieved.

### CLEANING & MAINTENANCE

**We will support cleaning and maintenance of our campus by:**

Day Time Cleaning:

- Custodial staff will frequently walk through campus with sanitizer to wipe down high touch areas including door handles, drinking fountains, light switches, phones, copy/fax machines, sink handles, counters, desks, chairs, etc.

- Staff will use a cleaning log to show/record that bathrooms were checked and cleaned at least 2 times during the school day including cleaning high touch bathroom surfaces (countertops, faucets, mirrors, door handles, toilet

### HYGIENE - We will support routine and frequent handwashing by:

Providing employees with an effective hand sanitizer.

Making available individual bottles of hand sanitizer in all classrooms and common work spaces (i.e. library, tutorial center, administration office, maintenance offices).

Regularly checking soap dispensers in restrooms and refill as needed.

Encouraging employees to wash their hands for at least 20 seconds each time.

### ROUTINE TESTING - We will encourage and support staff testing by:

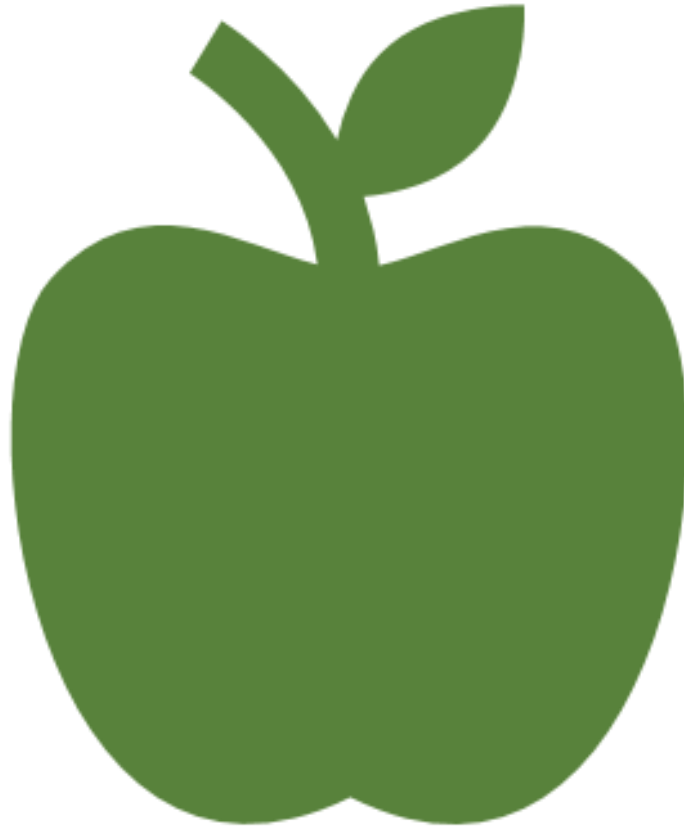
On-site testing will be offered to staff twice monthly in spring 2021 through Curative

- **Families are required to report known cases of COVID-19 in their household to the school immediately. The school will report all known COVID-19 cases to Santa Clara Public Health.**
- **For more details, see our complete school opening plan here:**

[www.lgsuhsd.org](http://www.lgsuhsd.org)

# COVID-19 Prepared School

Initial Plan Date: 03/05/2021 Revised Preparedness Plan Date: 03/16/2021



This school, Los Gatos High School, has completed a **School COVID-19 Preparedness Plan** to prevent the spread of **COVID-19**.

For more information or to learn how to file a complaint, see this school's School COVID-19 Preparedness Plan Visitor Information Sheet (required to be posted with this sign). To see this school's complete School COVID-19 Preparedness Plan, go to: www.lgsuhd.org

Santa Clara County  
**PUBLIC HEALTH**

