

**2018 Annual Report of the  
Los Gatos-Saratoga Union High School District  
Independent Citizens' Bond Oversight CBOC**

On June 3, 2014, the Los Gatos – Saratoga Union High School District’s (LGSUHSD) voters approved Measure E authorizing the issuance of general construction bonds for delineated projects pursuant to the requirements of State Proposition 39. In further accountability compliance with Proposition 39 the Board of Trustees established the Independent Citizens’ Bond Oversight Committee (CBOC). The duties of the CBOC include informing the public, reviewing expenditures and completing an Annual Report. The Annual Report must include a statement indicating whether the District is in compliance with Measure E language and contain a summary of the CBOC’s proceedings and activities for the preceding year.

The by-laws of the CBOC call for the selection of a minimum of seven members, representing specific categories. The current roster, including the recent appointments by the Board of Trustees on October 23<sup>rd</sup>, 2018 is as follows:

Parent of a Child	Parent of a Child AND Active in Assoc	Business Org.	Senior Citizens Org.	Tax Payers Org.	At Large Commtty Member
Rick Tinsley	Parul Samdarshi	Denise Ramon Herrera	Carol Musser	Shirley Cantu	Jill Van Hoesen
					Mike Buncic
					Michele van Zuiden
					Jim Frankola

**Proceedings and Activities:**

Since the February 13, 2018 presentation of the CBOC Annual Report, the CBOC has met three times as a full committee; in addition, the sub-committee met to draft this Annual Report on December 14, 2018. At all regularly scheduled meetings, the CBOC reviewed project status and budget updates.

At the May 1, 2018 meeting, the budget update indicated that the remaining contingency was less than projected. While Ms. Pottage (CBO) indicated plans to re-prioritize projects and reallocate remaining revenues based on actual bids, the committee expressed their commitment to informing the public, via this report, that some projects on the original list may not be completed, based on available funding. The committee recognized that there may not be funding for lower priority projects, identified as such by stakeholder groups in 2014. The committee also asked that the Board of Trustees and district be transparent and proactive about this communication and their reallocation process. More information about the reprioritization has been presented at the November 13th Board Study Session, shared in the Superintendent communications, and on the district website by clicking [here](#).

In addition, a summary of Measure E technology related projects was presented. These projects included: replacement of core infrastructure (switches, networking, servers), technology for the new LGSUHSD CBOC Annual Report, 2018

Music Building at SHS, demonstration Audio-Visual rooms at both sites, classroom technology upgrades and security camera systems. These projects are aligned with the language of the bond measure, i.e., *ensure all students have access to up-to-date classrooms with updated classroom technology...provide and maintain up-to-date technology data and communication equipment... upgrade instructional technology in the classroom for improved student learning...* In addition, these projects support the recommendations of the district's Tech Bond Committee, which will be reconvened in the 2018-19 school year to provide updated recommendations.

At the August 29, 2018 meeting, Mr. Palma (Director of Capital Projects) updated the committee regarding the summer work to begin renovations to the 800 Wing at Saratoga High. Demolition and abatement have begun and the building will ultimately house a Student Center, including space for CASSY, the Leadership Class, and student and staff collaboration/meeting space. This project is scheduled for completion in January 2019. The work on the 900 Wing at Saratoga High is not underway but the roof is a priority and will be addressed. Mr. Palma also outlined the reprioritization plans, designed to provide opportunities for stakeholder input and transparent communication. Mr. Palma also noted that no project would be eliminated from the listing but, based on input during the reprioritization process, could move lower on the list and not be allocated funding. By continuing to list the lower priority, unfunded projects, the committee feels it provides an appropriate record.

At the November 7, 2018 meeting, the reprioritization process was again reviewed and Mr. Palma reported that stakeholder meetings are underway and a Board study session is scheduled for November 13<sup>th</sup>. Members of the CBOC then participated in a tour of the 800 Wing renovations.

At the December 14, 2018 meeting of the Annual Report subcommittee (Ms. Cantu, Ms. Ramon Herrera and Ms. Van Hoesen) the draft report was reviewed, discussed, modified and approved for submission to the full committee at its next meeting.

At the February 13, 2019 meeting, the draft Annual Report was approved by the members of the CBOC for submission to the Board of Trustees of Trustees on March 5, 2019. In addition, members of the committee were updated regarding the November 2018 reprioritization/reallocation process and the November 13<sup>th</sup> Board of Trustees study session, during which the results of the process were shared, including stakeholder outreach and inclusion. This information has been posted to the district website by clicking [here](#) and included in Superintendent communications.

**Comments:** The Chair would like to thank all of the CBOC members for their time and interest in serving on the CBOC. The voters can be assured that all CBOC members take their role seriously. The Chair would also like to thank the District for their willingness to provide the CBOC with the necessary information essential for our duties to be responsibly discharged. The information provided to date promises the necessary transparency deserved by the voters.

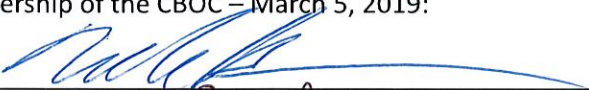
**Conclusion:**

- The CBOC finds that the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution; that after review of all Measure E revenues and expenditures, the CBOC concludes that all funds were used for school facilities as set forth in the language of Measure E and that no money was used for teacher and administrator salaries.
- At the December 11, 2018 meeting of the Board of Trustees of Trustees, LGSUHSD, Vavrinek, Trine, Day and Co. presented the Annual Audit Report. This audit, conducted per the requirements of

Proposition 39, included an audit of Measure E expenditures – they reported a clean audit with no findings.

Respectfully Submitted by the Membership of the CBOC – March 5, 2019:

Mike Buncic:




Shirley Cantu:



Jim Frankola:



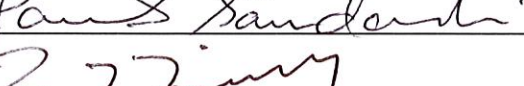
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