

Budget Advisory Committee

Minutes from the meeting on January 8, 2019

3:15 – 5:15 PM

Members present: Carrie Bosco, Shirley Cantu, Erol Ceran, Cynthia Chang, Lee Fagot, Kristi Grasty, Michael Grove, Denise Ramon Herrera, Ron Jones, Anh. Kwa, Chris Miller, Rosemarie Pottage, Rosemary Rossi, and Dave Wilde

Members absent: Amandeep Dhindsa, Amy Obenour, Tony Palma, Julia Peck, Paul Robinson

Record Keeper: Claire Linstrom

Members of the public observing: Peter Hertan

Dave Wilde, Chairman, called the meeting to order at 3:19 PM

ACTION: Approval of Agenda

Motion: By Shirley Cantu, seconded by Lee Fagot

Motion Passed: 12-0

PUBLIC COMMENT: No public comment at this time

ACTION: Approval of Minutes

Motion: By Ron Jones, seconded by Rosemary Rossi

Motion Passed: 12-0

REPORT: Proposed implementation plan to evolve team membership (committee members working on proposal)

Members reviewed the subcommittee's report on BAC Committee Makeup. Current community membership is unbalanced with six members from Los Gatos/Monte Sereno and one from Saratoga. Total current membership makeup was reviewed in the report and suggestions were made including:

- Changing total membership number from 20 to 19
- Reducing District/Site standing members from 7 to 6 (principals may alternate)
- Reducing DTA member number from two to one (sites alternating)
- Increase Community membership from five to six, split between school communities – 2 non-school, 2 parents, 2 students

After discussion, it was agreed that PTOC and CBOC representatives will be voting members along with DTA, CSEA, Confidential/Supervisory reps and Community members. Ron Jones will share an updated report reflecting the changes discussed.

REPORT: Update on proposal for BAC Bylaws update

A subcommittee consisting of Rosemarie Pottage, Chris Miller and Denise Ramon Herrera will work on preparing an updated version of BAC by-laws to share with the committee for further discussion and additional input at a meeting after February 5th.

REPORT: Overview of the First Interim Budget report

Rosemarie Pottage presented a copy of the 2018-19 First Interim Report as of October 31, 2018. Projected reserves, reserve components and changes in revenue through 2020-21 were discussed. Property tax projection and changes in expenditures are also included in the report. A request was made for a 5-year projection with basic assumptions (current scenario) in addition to 5-year projections with other scenarios (including worst case).

DISCUSSION: Update on district/board annual goals and proposed 2018-2019 school year BAC areas of focus, goals and objectives for coming 6 months

At the December 11th board meeting, Superintendent Grove sought board focus areas for the BAC. The Board of Trustees' direction was to focus on district reserve analysis and Community Education as follows:

District Reserve Analysis:

1. Conduct a "stress test" analysis to determine the amount of money the district would reasonably require to weather a future economic downturn (reserve). The analysis should include long-term considerations such as enrollment, STRS/PERS cost escalation, employee health benefit costs, OPEB obligations, employee compensation, etc.
2. Compare the outcome of the stress test analysis to current district budget projections and develop potential strategies the district might employ to arrive at the recommended reserve target.

Community Education:

Explore and recommend strategies to assist the district with proactively educating the community regarding the challenges and opportunities related to the LGSUHSD budget in order to:

- improve transparency
- build community understanding of the district budget
- build support for potential bonds/parcel tax renewals in the future

There was discussion regarding a timeline, acknowledging this is a long-term goal, and best ways to pursue the proposed goals and area of focus of the BAC. It was determined that two subcommittees will meet before the February 5th meeting and share their conclusions. The first subcommittee will work on a district reserve analysis/reserve model. Members are Rosemarie Pottage, Rosemary Rossi, Erol Ceran, Shirley Cantu, Lee Fagot, and Ron Jones. The second subcommittee will meet to discuss Community Education regarding the District budget. The members of this committee are Chris Miller, Denise Ramon Herrera and Cynthia Chang. Superintendent Grove will participate in both committees as time allows.

DISCUSSION: Confirm calendar for upcoming BAC meetings

The upcoming meeting dates are February 5, March 12, April 16 and May 14, 2019


ACTION: Adjourn meeting

ADJOURNMENT: Meeting was adjourned at 5:15 PM

Motion: By Chris Miller, seconded by Ron Jones

Motion Passed: 14-0

Respectfully submitted, Claire Linstrom (Record Keeper):



Approved and ordered into proceedings of the District on 2/5/19

Dave Wilde (Chairperson): 